Want to convert your Trust Management IRA to a Trust Management Roth IRA?

Follow these 5 easy steps...

1. Complete and sign the Trust Management Roth IRA Adoption Agreement on pages 5 and 6.

2. Complete and sign the Roth IRA Transfer/Rollover/Conversion Request on page 8.

3. Complete and sign the IRA Distribution Request for Conversion to Trust Management Roth IRA form on page 9.

4. Include your check for the $40.00 First-Year Annual Fee (if you have not elected to have this withdrawn from available cash in your account). Please note that if you are converting your entire existing Trust Management IRA (all cash and assets) to a new Trust Management Roth IRA, the $40.00 First-Year Annual Maintenance Fee will not be due until the next Anniversary Date for your old Regular IRA.

5. Send these forms to us as follows:

Trust Management, Inc.
Attention: New Accounts
777 Main Street, Suite 3630
Fort Worth, Texas 76102

Additional Information:

*Because conversions are a taxable event, we are required to file the IRS Form 1099-R on January 31 of the year following the year in which the distribution takes place. The cash and/or assets which are rolled into your Roth IRA will be filed on IRA Form 5498 on May 31 of the year following the year in which the rollover takes place.

*If you are converting your entire IRA (all cash and assets) to a Trust Management Roth IRA, your IRA account number will remain the same. If this will be a partial conversion, you will be assigned a new account number.

*If you are only converting part of your Trust Management IRA assets to a Trust Management Roth IRA, we will be required to re-register the asset with the investment sponsor to reflect your new account number. You will be responsible for a $10 per asset re-registration fee, which may be deducted from available cash in your account (if any) or you will need to remit a check payable to Trust Management, Inc., before your conversion will be processed.

* When your annual fee comes up for renewal, your Annual Maintenance fee will be charged/billed according to the Roth IRA fee schedule.

*If you are in your 70 ½ year or older, you must withdraw your Required Minimum Distribution (RMD) before converting to a Roth IRA. Please contact us to obtain our IRA Distribution Request form.

Roth IRA Transfer/Rollover/Conversion Request

____
Date

____ (___ ___ ___) ___ ___ ___ - ___ ___ ___ ___
Current Trustee/Custodian Current Trustee/Custodian Telephone Number

____ ________________________ __________ ______
Trustee/Custodian Mailing Address City State Zip Code

____ ____
Current Trustee/Custodian Account Number Name As It Appears On Account

This will be a (choose one)**:** ____ **Transfer of Existing Roth IRA** ____ **Rollover of Existing Roth IRA** ____ **Conversion of Traditional IRA to Roth IRA**

And I hereby request a (choose one)**:** ____ **Complete Transfer/Rollover/Conversion** ____ **Partial Transfer/Rollover/Conversion**

Required: ***For transfers or** rollovers **of existing Roth IRAs, please provide the date of the original conversion or first contribution:*** ____/____/____

Assets To Be Transferred/Rolled/Converted: Please list each asset individually below and include a copy of your most recent account statement. If liquidate/sell is not chosen, assets will be reregistered to Trust Management, Inc.

Name/Description of Asset	Asset Type*	Liquidate/ Sell	Reregister Transfer	Approximate Dollar Value	Quantity (Indicate # of shares)
Cash (if applicable)				$	
				$	
				$	
				$	
				$	
				$	
				$	

*** Asset Type: MF**= Mutual Fund **S** = Public Stock **CD** = Certificate of Deposit **LP** = Public Limited Partnership **B** = Bond **A** = Annuity
T = Treasury **O** = Other (Must specify type): ____
Please refer to our policy regarding private placement holdings in Roth IRAs on page 3 of this booklet.

Delivery Instructions: **Please re-register assets and/or make any checks payable as follows:**

Trust Management, Inc.,, Custodian
FBO ___________________________________ **Roth IRA #** ____________
777 Main Street, Suite 3630
Fort Worth, TX 76102
Phone: (817) 335-2933
Tax ID # 75-2707772

Signature: I certify that this is an accurate and complete listing of all assets held in the above-referenced account. In the case of a transfer or conversion, the Custodian is authorized to send cash and/or assets to Trust Management, Inc., as specified. In the case of a rollover, I understand it is solely my responsibility to determine the validity of any rollover or conversion contribution(s) and to initiate and make such deposit(s). I acknowledge that Trust Management, Inc., reserves the right to review all assets being transferred prior to final acceptance as Custodian of this account. I hereby agree to indemnify and hold harmless Trust Management, Inc., for any and all costs, obligations, losses, claims, damages and expenses (including reasonable attorney's fees) related to or associated with its agreement to accept the above-referenced assets.

Signature Guarantee (Affix Medallion Stamp below:

_______________________________________ ___ ___ ___ - ___ ___ - ___ ___ ___ ___ ________________________________
Signature of Accountholder Accountholder's Social Security # Your resigning trustee/custodian may require your signature be guaranteed by a Medallion Program member.

Acceptance by Trust Management, Inc.,: (to be completed by Trust Management, Inc.,)

Trust Management, Inc., has established a Roth IRA Account for the above-named individual and agrees to accept the assets listed above. This acceptance is not to be construed as validation of any rollover or conversion contribution, if any. Trust Management, Inc., (Tax ID #75-2707772) is exempt from backup withholding as described in section 3406 (a)(1)(c) of the Internal Revenue Code.

Date: _________________________ By: ____ Authorized Signatory for Trust Management, Inc.